



## EMPLOYMENT APPLICATION

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All information submitted in this application remains confidential and property of Grubb's Grocery. Because our focus is always on customers in the store, we prefer you not call to check the status of your application. We call all applicants. We will not contact your current employer unless you give us permission.

Please feel free to attach a resume or any additional information you'd like to share, but not as a replacement for any portion of this application.

## About You

Full Name	What name do you prefer to be called?
Address	What are your preferred pronouns? <input type="checkbox"/> she/her/hers <input type="checkbox"/> he/him/his <input type="checkbox"/> they/them/theirs
Email Address	Mobile Phone Number  Secondary Phone Number (optional)
For what position are you applying?	Are you 18 years or older?  <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you applying for full-time or part-time employment (full-time is 30 or more hours per week)?  <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	

## Education

High School	Major Studies	Graduated? (year)
College/University	Major Studies	Graduated? (year)
Vocation/Business/Certificate	Major Studies	Graduated? (year)
Other	Other	Other

## Skills & Experience

Please elaborate on any special experience, skills, grocery, or natural foods industry-related knowledge or qualifications you think would work well with Grubb's Grocery.

Employment (starting with current or most recent)

Most recent or current employer

Employer name and address

Is this your current employer?

Starting Salary

Ending Salary

Yes  No

Job title

Reason for leaving (providing this isn't your current employer)

What are/were your primary duties and responsibilities with this employer?

May we contact this employer?

Supervisor's Name

Supervisor's Phone

Yes  No

Next recent employer

Employer name and address

Job Title

Starting Salary

Ending Salary

Reason for leaving

What were your primary duties and responsibilities with this employer?

Supervisor's Name

Supervisor's Phone

**Next recent employer**

Employer name and address

Job Title

Starting Salary

Ending Salary

Reason for leaving

What were your primary duties and responsibilities with this employer?

Supervisor's Name

Supervisor's Phone

**In your own words...**

What do you consider to be your best traits?

Why should Grubb's Grocery hire you?

Opening shifts require arrival well before opening; closing shifts include duties past closing time. We are open seven days a week, excluding select holidays, which are always communicated in advance. So that we will know where you may best fit, please list any days and hours are you NOT available to work. Also include all days and/or hours you think might possibly be a scheduling conflict.

I will not be able to work these days:

I will not be able to work these hours:

These days/hours are possible scheduling conflicts and we will need to discuss:

Comments:

## Authorization and Consent

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses, which has not been annulled, expunged, or sealed by a court? (A "yes" response does not automatically disqualify your application.)

Yes  No

All information I have supplied on this application is true and correct. I understand that, in the event of my employment by Grubb's Grocery, Inc., I shall be subject to dismissal if any information that I have given in this application is found to be false or misleading, or if I have failed to give any information herein requested, regardless of the time elapsed after discovery.

I authorize Grubb's Grocery to inquire into my educational, professional, and past employment history references as needed to research my qualifications for this position. I hereby give my consent to any former employer to provide employment-related information about me to Grubb's Grocery and will hold Grubb's Grocery and my former employer harmless from any claim made on the basis that such information about me was provided or, that any employment decision was made on the basis of such information. I understand that nothing in this employment application, the granting of an interview or my subsequent employment with Grubb's Grocery, is intended to create an employment contract between myself and Grubb's Grocery. On the contrary, I understand and agree that if hired, my employment may be terminable at will and may be terminated by Grubb's Grocery at any time and for any reason whatsoever.

If employed, I will be required to provide original government-issued documents that verify my identity and right to work in the United States under the Immigration Reform and Control Act (IRCA) of 1986. The document(s) provided will be used for the completion of Form I-9.

**I hereby acknowledge that I have read and agree to the above statements.**

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Printed Name

Signature

Date Completed